**Assessment Summary**

**Goals**

1. **Campus Climate** *(Draft / In Progress)*

**Outcomes/Objectives**

1. **Prevent/resolve unsafe conditions** *(Final)*

   - Prevent and resolve unsafe conditions.
   - Student Learning: No
   - Outcome/Objective: [Preview Formatting]
   - Established in Cycle: 2012-2013
   - Active Through: Keep Active
   - Entry Status: Final
   - Last Updated By: Christina Robertson on 1/25/2013
   - Established By: Kimberlee Pottberg on 1/16/2013

   A great outcome is clear, direct and succinct.

**Relevant Associations**

- **Strategic Plan Associations**
- **Standard Associations**

2. **Environmental quality** *(Final)*
Measures & Findings

(Numbers inside parentheses show related Outcomes/Objectives.) Toggle triangles to add/edit Target, Findings, or Action Plan.

1: # of lost-time injuries (O:1) (Final)
2: # of fire & life safety inspections in residence halls (O:1) (Final)
3: Products and weights of recycled material (O:2) (Final)
4: # and % of Storm water outfall inspections (Final)
5: Monthly report (O:3) (Final)
6: Complete fire extinguisher inspections
7: Laboratory Safety Inspection (O:1) (Final)
8: Radiation Safety Inspections (O:1) (Final)

Report the number and percentage of radiation safety inspections performed for radioactive material users on a quarterly basis. [Preview Formatting]

Source of Evidence: Other Admin. - Administrative measure - other
Established in Cycle: 2012-2013
Active Through: Keep Active
Entry Status: Final
Last Updated By: Christina Robertson on 2/7/2013
Established By: Christina Robertson on 1/30/2013

Targets and Findings:

1: Prevent/resolve unsafe conditions

⚠️ Target (Final) [Preview Formatting]

95% of all radiation safety inspections assigned will be performed monthly, to include providing recommendations for correcting deficiencies. This target was established with departmental leadership based on previous years’ performance and professional judgement.

Connected Documents:

Radiation Safety Laboratory Review Form

Established in Cycle: 2012-2013
Active Through: Keep Active
Last Updated by Christina Robertson on 9/29/2014 Established by Christina Robertson on 1/30/2013

Findings:

2013-2014 Assessment Summary / Findings (Draft / In Progress)
Target: Not Met

Approximately 73% of the radiation safety inspections were performed. EHS collected the following data to reflect the number of radiation safety inspections scheduled and the number of laboratories inspected each month. Month # of Labs Scheduled for Inspection # of Labs Inspected % Labs Inspected First Quarter, FY14 16 9 56% Second Quarter, FY14 4 2 50% Third Quarter, FY14 17 14 82% Fourth Quarter, FY14 June 2014 20 13 65% Total [Preview Formatting]

Last Updated by Christina Robertson on 9/29/2014 Established by Christina Robertson on 4/7/2014

Weave does not do a good job showing tables. When OIA reviews plans, it clicks the [Preview Formatting] link to view the narrative as the author entered it.

2012-2013 Assessment Summary / Findings (Draft / In Progress)
Target: Not Met

Approximately 50% of the radiation safety inspections were performed. EHS collected the following data to reflect the number of radiation safety inspections scheduled and the number of laboratories...
inspected each month. Labs Scheduled Labs Inspected Percent Complete Jan 0 0 Feb 31 1 3% Mar 39 27 69% Apr 5 3 60% May 36 24 67% Note: Data collection was initiated in January 2013.

[Preview Formatting]

Last Updated by Christina Robertson on 6/19/2013 Established by Christina Robertson on 6/17/2013

Related Action Plan(s)
- Radiation Safety Inspections 2012-2013
- Improve inspection frequency 2013-2014

Linking action plans to findings makes a clear connection between data and action.

9: Analyze status of training (O:4) (Final)
10: Chemical Waste Container (O:2) (Final)
Action Plan Detail

View:  ○ Action Plan Detail  ○ Implementation Notes

Improve inspection frequency

Description: Based on our findings that inspections are not occurring with the expected frequency, we will consolidate radiation safety inspections with laboratory inspections. (Draft / In Progress) [Preview Formatting]

Implementation Status: Planned
Priority: High

Relationships: Measure: Radiation Safety Inspections | Outcome/Objective: Prevent/resolve unsafe conditions

Implementation Description: Radiation safety inspection criteria will be included on the laboratory safety inspection checklist. Laboratory inspectors will be offered training by the radiation safety officer (or her designee) to ensure adequate understanding of inspection criteria related to radiation safety. The RSO will be available to answer any specific questions that may arise in the course of an inspection.

Projected Completion Date: 12/1/2014
Responsible Party: Latha Vasudevan and Brad Urbanczyk, Radiation Safety Group and Laboratory Safety Group, respectively.

Additional Resources: None
Established in Cycle: 2013-2014
Active Through: Keep Active
Include on Action Plan Tracking page: Yes

Include in Reports: Yes
Entry Status: Draft
Achievement Summary / Analysis

Achievement Summary

- Not Met
  - Targets Partially Met Category is empty.
- Met

Analysis Questions

* Please answer both Analysis Questions

- Based on the analysis of your findings, what changes are you currently making to improve your program? Identify the specific findings you analyzed and how they led to your decision. [Preview Formatting] (Draft / In Progress)

Crime trends:

UPD continues to monitor and respond to crime trends, but lack of additional personnel limits the ability to improve the program beyond current expectations.

Trained police force.

UPD should be able to maintain a trained police force that meets minimum TCOLE and university requirements. Additional training beyond the minimum will be effected by staffing levels and budget restraints.

The laboratory safety inspection process for EHS will be enhanced to include radiation safety inspection criteria. This addition will require inspectors to spend more time in the laboratory performing the inspection, but will allow all radiation safety inspections to be completed within the year. We will offer training to the laboratory safety staff and will ensure the radiation safety officer is available to answer any specific questions related to...
Provide an update for completed or ongoing action plans from the previous year(s). Highlight your improvements. [Preview Formatting] (Draft / In Progress)

Crime Trends:

UPD has established a select group of police leaders to monthly analyze and report on crime trends. The group is also responsible for directing efforts to combat crime trends in the upcoming month(s).

Trained Police Force:

UPD continues to provide the minimum required TCOLE and university required training to its police employees.

Improvements were made to the radiation safety inspection process; however, the improvements were not sufficient to fully meet the measure. The action plan will be enhanced as described previously, in that the laboratory inspectors will now assume responsibility for radiation safety inspections as part of their normal inspection duties.