

Assessment Advisory Committee
June 6, 2007, 9:00 AM, 503 Harrington
Minutes

MEMBERS PRESENT	MEMBERS NOT PRESENT	GUESTS
Meyer, Paul Phillips, Loraine Carr, Becky Gilreath, Charles Matthews, Pam Osters, Sandi Simpson, Nancy Nelson, Gene Rogers, Kenita Martin, David Loudder, Marty Balester, Valerie Vitek, Jack Harper, Kristin	Farnsworth, Charles Schielack, Janie Kirkpatrick, Sam Haisler, Walter E. Bednarz, Bob Dutschke, Cindy	Fackler, John (QEP) Malinovsky, Amber (OIA) Kantz, Jeannine (AggiE-Folio) Marberry, Marti (AggiE-Folio)

CALL TO ORDER	The meeting was called to order at 10:00 am by Dr. Paul Meyer. QEP Council members, invited to the AggieE-Folio presentation, were welcomed. New members Jack Vitek and Kristin Harper were welcomed.
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AGENDA ITEM	COMMENTS	RECOMMENDATIONS/ ACTIONS/FOLLOW-UP
Review and Approval of the minutes from 4/4/07		Minutes were approved without correction.
Presentation by Dr. Jeannine Kantz on Using AggieE-Folio in Program Assessment	<p>Dr. Kantz presented a brief history of AggieE-Folio and potential uses in the assessment of program outcomes. She also pointed out that AggieE-Folio provides a tool to help student plan and document their academic and professional development, as well as provide students with information on transferable skills that are important to employers.</p> <p>While AggieE-Folio has optional outcomes already embedded in the system, Programs can also choose to customize the outcomes to fit their exact needs. AggieE-Folio is student driven, and students can place work samples in the system in order to provide evidence of learning. Faculty members validate students' work. Students can also choose to continue use of the AggieE-Folio as they search for jobs following graduation.</p>	
Review and discussion of Master Calendar Development for the Web, where assessment plans and reports will be posted.	<p>Discussion of the need to properly incorporate interdisciplinary programs, Qatar, and Galveston in the master calendar was highlighted.</p> <p>Eventually, there will be a need to communicate with appropriate VP's regarding administrative and support services and educational support services.</p>	<ul style="list-style-type: none"> The Office of Institutional Assessment will contact various college liaisons in order to confirm calendar.
Other business	Following discussion of assessment management software, the committee requested a demonstration of WEAVEOnline for the July meeting.	<ul style="list-style-type: none"> The Office of Institutional Assessment will contact WEAVEOnline and arrange a demonstration for

		the next AAC meeting in July.
Adjourn		<ul style="list-style-type: none">• The meeting was adjourned at 11:15 AM.