

**Assessment Advisory Committee**  
**August 10, 2007, 9:00 AM, 503 Harrington**  
**Minutes**

<b>MEMBERS PRESENT</b>	<b>MEMBERS NOT PRESENT</b>	<b>GUESTS</b>
Phillips, Loraine Carr, Becky Haisler, Walter E. Harper, Kristin Balester, Valerie Martin, David Osters, Sandi Schielack, Janie Simpson, Nancy Wang, Ming (for Cindy Dutchke) Gibson, Claude (for Pam Matthews)	Feigenbaum, Leslie Webb, Bob Bednarz, Bob Meyer, Paul Kirkpatrick, Sam Farnsworth, Charles Gilreath, Charles Nelson, Gene Loudder, Marty Matthews, Pam (sub present) Rogers, Kenita Vitek, Jack Dutchke, Cindy (sub present) Cifuentes, Luis	Malinovsky, Amber (OIA) Lisa Brooks (OIA) Fowler, Deborah (CTE)

<b>CALL TO ORDER</b>	The meeting was called to order at 9:00 am by Dr. Loraine Phillips.
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<b>AGENDA ITEM</b>	<b>COMMENTS</b>	<b>RECOMMENDATIONS/ ACTIONS/FOLLOW-UP</b>
<b>Review and Approval of the minutes from 07/06/07</b>	Dr. Loraine Phillips called for the approval of the 07/06/07 minutes.	Minutes were approved with one change: Kristin Harper asked the term Undergraduate Studies (advisory group) be changed to Undergraduate Studies (academic advising group)  Minutes were approved with change.
<b>Conference call with Cathrine Wehlburg, Executive Director of Assessment at Texas Christian University</b>	The following list of questions was asked and brief summaries of answers follow <ul style="list-style-type: none"> <li>• How long have you used WEAVEonline? 1 year, 1 complete cycle – all student affairs, academic affairs are put in, hope to get all in by the end of current 07-08 cycle.</li> <li>• When is your next SACS reaffirmation? Last one was in 2003 – One concern was that there was no integrated assessment plan across campus. Next is in 2013 – They want integrated assessment plan based in departments by then.</li> <li>• What are the benefits? What are the benefits to faculty? Major benefit lies in formative assessment – She can look at and provide feedback to departments through the database.</li> <li>• How does your ABET accredited Engineering department use WEAVEonline? They input their goals and objectives and courses. They say that it is usable and helpful but not overly so.</li> <li>• Are there any drawbacks? There is no place for specific objectives and/or goals</li> <li>• What is the timeline for implementation? By the end of this cycle they would like to get all information into an access database structure of assessment</li> </ul>	.

	<ul style="list-style-type: none"> <li>• What is your review process?</li> </ul> <p>More specific questions were asked by the meeting attendees.</p>	
<b>Discussion of WEAVEonline</b>	<ul style="list-style-type: none"> <li>• Members present discussed the usefulness and logistics of the university starting with the same assessment management system in a timely manner.</li> </ul>	
<b>Announcements</b>	<p>The following announcements were made:</p> <ul style="list-style-type: none"> <li>• Brown Bag Seminar on Monday 8/13 on NSSE Data</li> <li>• <i>Symposium on Inquiry/Research-based Education</i>, September 11, 2007, 1:15-5:00 in 3<sup>rd</sup> Floor Rudder</li> <li>• <i>Trac Dat Demo</i>: Monday, August 27, 10:00, Harrington 603</li> <li>• <i>WEAVEonline Demo</i>: Wednesday, August 29, 2:00, EVP and Provost Conf. Room, 9<sup>th</sup> Floor Rudder</li> <li>• Debra Fowler and Becky Carr discussed the usefulness of the College of Education's internal deadlines for assessment plans.</li> <li>• Kristen Harper announced that the MRRLT posted minority recruitment and retention matrices available on OIA's website and asked the committee to make contributions to and increase awareness of these helpful tools.</li> </ul>	
<b>Adjourn</b>		<ul style="list-style-type: none"> <li>• The meeting was adjourned at 10:35 AM.</li> </ul>