

Assessment Advisory Committee
August 27, 2007, 10:00 AM, 603 Harrington
Minutes

MEMBERS PRESENT	MEMBERS NOT PRESENT	GUESTS
Phillips, Loraine Haisler, Walter E. Meyer, Paul Matthews, Pam Schielack, Janie Wang, Ming (for Cindy Dutchke) Kirkpatrick, Sam Vitek, Jack Harper, Kristin	Feigenbaum, Leslie Webb, Bob Carr, Becky Bednarz, Bob Farnsworth, Charles Gilreath, Charles Nelson, Gene Loudder, Marty Rogers, Kenita Dutchke, Cindy (sub present) Cifuentes, Luis Simpson, Nancy Balester, Valerie Martin, David Osters, Sandi	Malinovsky, Amber (OIA) Lisa Brooks (OIA) Karen Farnsworth (OIA) Kristen Kubenka (CIS)

CALL TO ORDER	The meeting was called to order at 10:00 am by Dr. Loraine Phillips.
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AGENDA ITEM	COMMENTS	RECOMMENDATIONS/ ACTIONS/FOLLOW-UP
Review and Approval of the minutes from 08/10/07	Dr. Loraine Phillips called for the approval of the 08/10/07 minutes.	Approval of minutes was motioned by Dr. Janie Schielack seconded by Dr. Jack Vitek. Minutes from 08/10/07 were approved without correction.
Conference call with Scott Johnson and Gary Choben from Nuventive featuring the system TracDat.	Scott Johnson and Gary Choben gave an overview of the schools that are currently using TracDat, how it can be integrated with Banner, and ways it can be customized.	.
Discussion of TracDat	Members present discussed the usefulness and logistics of the university utilizing the TracDat system. Specific topics that were brought up included: <ul style="list-style-type: none"> • Customizability <ul style="list-style-type: none"> ○ This program will require many more upfront decisions to be made about format but is potentially customizable. • Storage of data on campus <ul style="list-style-type: none"> ○ Program and all data will need to be stored on the TAMU campus. This may require the purchase of extra hardware not needed for WEAVEonline which is stored off site. • Maintenance Fee <ul style="list-style-type: none"> ○ TracDat's price includes all upgrades if we choose to stay with the maintenance plan which costs an additional 20% per year. • Inclusion of IT support <ul style="list-style-type: none"> ○ TracDat's purchase includes a preliminary "set-up visit" after which its maintenance needs to be handled by TAMU's IT support staff. 	

DRAFT

Adjourn		<ul style="list-style-type: none">• The meeting was adjourned at 11:50 am.
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