

Enter Degree Program Name Here

University Assessment Committee  
Office of Academic Assessment

DATE of UAC Review: \_\_\_\_\_

<b>The report should be praised for:</b>
<b>Suggestions for improvement:</b>

<b>1. Criteria considered for potential <i>Seal of Achievement</i> nominations*</b> To earn this Seal, the annual assessment report <i>demonstrates clear evidence of progress</i> in all of the following areas:	Demonstrates clear evidence of progress	More progress or info is requested in this area	Not Addressed	Comments
a. Learning outcomes are clearly stated and feasible for assessment.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b. Learning outcomes addressed match those specified in the most recent plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c. Assessment methods or indicators are appropriate for the learning outcomes assessed (i.e. validity of methods).	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d. Assessment activities conducted align with those specified in the most recent plan.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

e. Findings are clearly stated for those outcomes assessed.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f. Appropriate and systematic feedback of findings are shared with faculty/staff.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g. Assessments employed overall include a reasonable combination of <i>direct</i> and <i>indirect</i> methods, or multiple <i>direct</i> methods, beyond reports of course grades.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h. The current assessment process has been reviewed with respect to successes, challenges, and managability, and changes to the assessment plan have been considered.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<b>2. Criteria considered for potential Seal of Excellence nominations*</b>				
To earn this Seal, the annual assessment report (1) Meets all criteria for the Seal of Achievement (2) <i>Demonstrates thorough accomplishment</i> in at least <i>all but two</i> of the following areas, with no “not addressed” boxes checked.	Demonstrates thorough accomplishment	More progress or info is requested in this area	Not Addressed	Comments
a. Assessment <b>activities</b> have been thoroughly implemented as outlined in the assessment plan, with respect to learning outcomes assessed, time-line, and assessment methods.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
b. Feedback and potential uses of assessment findings have been <b>discussed</b> through faculty dialogue at meetings, retreats, etc.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
c. <b>Analyses</b> of assessment findings involve qualitative and/or quantitative analyses beyond individual faculty generalizations on course-level learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
d. Assessment findings were <b>triangulated</b> between direct and/or indirect assessment methods to gain a broader perspective on specific student learning outcomes.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

e. <b>Students</b> have been informed of program-level assessment findings and/or provided with relevant components of the annual assessment report.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
f. Assessment findings have been <b>used</b> to celebrate or promote student-learning successes and/or degree-program achievements in student learning.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
g. Assessment findings have been <b>used</b> to make curricular adjustments where appropriate, either at the course or degree-program level of curricula.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
h. Assessment findings are compared using at least one contextual perspective to provide meaning: standards/proficiencies; benchmarking; best practice; value-added; longitudinal; capability. (See <a href="#">Guide</a> pg. 12 for examples.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
i. Previous feedback from the <i>University Assessment Committee</i> or other external reviewers has been considered and acted upon as deemed appropriate by the academic unit.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
* This feedback from the University Assessment Committee will serve as input to the Office of Academic Assessment (OAA) for providing <i>Seal of Assessment</i> recognitions to academic units. The OAA is responsible for awarding the Seals and is based strongly on the UAC reviews of annual assessment reports.				