



Assignment Checklist Teamwork

The Office of Institutional Effectiveness & Evaluation (OIEE) designed the Teamwork Assignment Checklist to aid instructors in selecting and/or designing an assignment (project, presentation, essay, lab report, etc.) for Core Curriculum Assessment. The assignment design should ensure that students engage in and demonstrate the core objective of Teamwork. Teamwork is defined as “the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.”¹

Students enrolled in assessed courses will receive the Teamwork Questionnaire at the end of the semester in HelioCampus. The related questionnaire sections are identified in parentheses.

THE ASSIGNMENT DIRECTS STUDENTS TO:

- Work with a group of 3 or more classmates (General Experience)
- Complete a task complex enough that all group/team members must engage (Group Functioning and Self-evaluation & Reflection)
- Set expectations and responsibilities for each group/team member (Group Functioning)
- Share their opinion (Self-evaluation & Reflection)
- Help group/team members engage in the group/team (Self-evaluation & Reflection)
- Consider multiple perspectives (Group Functioning and Self-evaluation & Reflection)

OPTIONAL REFLECTIVE COMPONENTS:

- Reflect on how their teamwork skills grew and/or what they learned about working with others (Self-evaluation & Reflection)
- Reflect on how differing opinions shaped their understanding (Self-evaluation & Reflection)
- Reflect on how teamwork skills developed in this assignment can be applied to different contexts (Self-evaluation & Reflection)
- Reflect as a group on how they are working together, not just what they are producing (Group Functioning)

ADDITIONAL SUPPORT

Instructors are encouraged to review the Teamwork Questionnaire on the OIEE website (assessment.tamu.edu/core). Contact assessment@tamu.edu for assistance in assignment design or review.

¹ 19 Tex. Admin Code. §4.28 (2021).

