1. Login to Survey & Reports at Office of Institutional Effectiveness & Evaluation – **Log-in Access** and authenticate via CAS.

2. Click **Student Course Evaluation (SCE) Reports – Authorized Access Only** or **Authorized Access Only**.

3. In the table, click **SCE Summary Report**. Click the report at the end of the **maroon arrow** to share the report with your faculty within your department as you see fit (no instructor specific information is provided on this report to main confidentiality).

4. There are three tabs (Department Summary Report, Statistical Summary Report, and Summary Comparisons) for different reports available. Click **Summary Comparisons**.
5. Data can be filtered by Course Type, Subject Code, Course Title, Course Range, Course Number, Course Section, Primary Instructor, and/or Evaluated Instructor(s). The filtered data produces N, Average, Median, Std. Dev., and Variance.

6. Select a **Question** to view the results.

For additional questions, email assessment@tamu.edu or visit [https://assessment.tamu.edu](https://assessment.tamu.edu).